**Minutes**

**Nevada State Emergency Response Commission (SERC)**

**Planning and Training Subcommittee Meeting**

**Friday, April 07, 2023 – 9:00am**

1. **CALL TO ORDER**

Kimberly Ferguson called the meeting to order at 9:00am.

1. **ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS**

Role was taken of members and a quorum was present.

 **Members Present: Guests:**

 Andria Webster Patricia Brownfield, Esmeralda County

 Kelly Echeverria Nicole Hoekstra, State Fire Marshal

 Kimberly Ferguson Scott Lewis, Nye County

 Michael Mallner Patrick Lazenby, Nye County

 Mike Heidemann Brandilyn Baxter, State Fire Marshal

 Patty Polish Brandi Salisbury, State Fire Marshal

 Richard Brenner MeShell Young, Lander County

1. **PUBLIC COMMENT**

Ms. Ferguson called for public comment.

Tami Beauregard advised Brandilyn Baxter and Brandi Salisbury from the State Fire Marshal’s office is in attendance to watch how the meeting transpires as they will be taking over the SERC duties, until a new Administrator is in place, because Ms. Beauregard will no longer be with the SERC.

1. **APPROVAL OF FEBRUARY 21, 2023 MINUTES**

Mike Heidemann made a motion to approve the February 21, 2023 Planning and Training Subcommittee meeting minutes. Kelly Echeverria seconded the motion which was approved unanimously.

1. **REVIEW DOCUMENTS SUBMITTED BY THE LOCAL EMERGENCY PLANNING COMMITTEES (LEPCs) AND STATE AGENCIES TO COME INTO COMPLIANCE AFTER BEING ADVISED OF DEFICIENCIES WITHIN SERC POLICIES – HAZARDOUS MATERIALS RESPONSE PLAN, LEVEL OF RESONSE QUESTIONNAIRE, AND EXERCISE/INCIDENT REPORT**

Carson City LEPC – Ms. Ferguson noted all required documentation has been reviewed and made a motion to approve the submitted documents. Richard Brenner seconded the motion which was approved unanimously.

Churchill County LEPC – Ms. Ferguson noted all required documentation has been reviewed and made a motion to approve the submitted documents. Patty Polish seconded the motion which was approved unanimously.

Clark County LEPC – Mr. Brenner noted all required documentation has been reviewed and made a motion to approve the submitted documents. Ms. Echeverria seconded the motion which was approved unanimously.

Douglas County LEPC – Mr. Brenner noted all required documentation has been reviewed and made a motion to approve the submitted documents. Michael Mallner seconded the motion which was approved unanimously.

Elko County LEPC – Ms. Ferguson noted all required documentation has been reviewed and made a motion to approve the submitted documents. Andria Webster seconded the motion which was approved unanimously.

Esmeralda County LEPC – Mr. Heidemann noted all required documentation has been reviewed and made a motion to approve the submitted documents. Mr. Brenner seconded the motion which was approved unanimously.

Eureka County LEPC – Ms. Webster noted all required documentation has been reviewed and made a motion to approve the submitted documents. Ms. Echeverria seconded the motion which was approved unanimously.

Humboldt County LEPC – Ms. Beauregard advised Carol Lynn reached out prior to the meeting and is confused with what is exactly required and requested a phone call with Mr. Mallner to get a better understanding. Mr. Mallner made a motion to approve the submitted documents, contingent upon receipt of needed documentation. Mr. Brenner seconded the motion which was approved unanimously.

Lander County LEPC – Mr. Mallner noted not all documentation has been received and asked MeShell Young if the missing information can be discussed after the meeting. Ms. Young agreed. Mr. Mallner made a motion to approve the submitted documents, contingent upon receipt of needed documentation. Ms. Webster seconded the motion which was approved unanimously.

Lincoln County LEPC – Mr. Heidemann noted all required documentation has been reviewed and made a motion to approve the submitted documents. Mr. Brenner seconded the motion which as approved unanimously.

Lyon County LEPC – Mr. Brenner noted all required documentation has been reviewed and made a motion to approve the submitted documents. Ms. Polish seconded the motion which was approved unanimously.

Mineral County LEPC – Mr. Heidemann noted all required documentation has been reviewed and made a motion to approve the submitted documents. Mr. Brenner seconded the motion which was approved unanimously.

Nye County LEPC – Mr. Mallner noted all required documentation has been reviewed and made a motion to approve the submitted documents. Mr. Brenner seconded the motion which was approved unanimously.

Pershing County LEPC – Mr. Heidemann noted all required documentation has been reviewed and made a motion to approve the submitted documents. Mr. Brenner seconded the motion which was approved unanimously.

Storey County LEPC – Mr. Brenner noted all required documentation has been reviewed and made a motion to approve the submitted documents. Ms. Polish seconded the motion which was approved unanimously.

Washoe County LEPC – Ms. Webster noted all required documentation has been reviewed and made a motion to approve the submitted documents. Ms. Polish seconded the motion which was approved unanimously.

White Pine County LEPC – Ms. Ferguson noted all required documentation has been reviewed and made a motion to approve the submitted documents. Ms. Webster seconded the motion which was approved unanimously.

State Fire Marshal – Ms. Webster noted all required documentation has been reviewed and made a motion to approve the submitted documents. Mr. Brenner seconded the motion which as approved unanimously.

1. **REVIEW FY2024 SERC/OPERATIONS PLANNING TRAINING EQUIPMENT (OPTE) GRANT APPLICATIONS SUBMITTED BY LOCAL EMERGENCY PLANNING COMMITTEES (LEPCs) AND STATE AGENCIES**

Carson City LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Mr. Mallner seconded the motion which was approved unanimously.

Churchill County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Webster seconded the motion which was approved unanimously.

Clark County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response, contingent on specifics of the requested 5-year license subscription. Ms. Polish seconded the motion which was approved unanimously. Ms. Webster advised she will contact Carlito Rayos for the details. Ms. Webster advised the subscription is for multiple wireless monitors which give incident command information while rescuers are in confined spaces. Mr. Benner made a motion to approve the requested equipment with relation to their level of response. Ms. Ferguson seconded the motion which was approved unanimously.

Douglas County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Polish seconded the motion which was approved unanimously.

Elko County LEPC – Ms. Polish made a motion to approve the requested equipment with relation to their level of response. Mr. Brenner seconded the motion which was approved unanimously.

Esmeralda County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Polish seconded the motion which was approved unanimously.

Eureka County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Polish seconded the motion which was approved unanimously.

Humboldt County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Echeverria seconded the motion which was approved unanimously.

Lander County LEPC – Ms. Ferguson made a motion to approve the requested equipment with relation to their level of response. Mr. Brenner seconded the motion which was approved unanimously.

Lincoln County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Echeverria seconded the motion which was approved unanimously.

Mineral County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Polish seconded the motion which was approved unanimously.

Nye County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Polish seconded the motion which was approved unanimously.

Pershing County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Mr. Mallner seconded the motion which was approved unanimously.

Storey County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Polish seconded the motion which was approved unanimously.

Washoe County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Polish seconded the motion which was approved unanimously.

White Pine County LEPC – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response. Ms. Polish seconded the motion which was approved unanimously.

State Fire Marshal – Mr. Brenner made a motion to approve the requested equipment with relation to their level of response, with the assumption it will be used for training. Ms. Polish seconded the motion which was approved unanimously. Ms. Beauregard questioned whether there would be an issue if the equipment was not used for training. Officer Alex Knaak advised the requested equipment can be used for both training and in the field, but primarily be used in the field. Ms. Ferguson stated Mr. Knaak’s explanation is good, and the motion stands as is.

1. **PUBLIC COMMENT**

Ms. Ferguson called for public comment. There was none.

1. **ADJOURNMENT**

Ms. Polish made a motion to adjourn the meeting at 10:18am. Ms. Echeverria seconded the motion which was approved unanimously.